

HR/Payroll Processing/Deadline Calendar

June 2017

June 2017						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

July 2017						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
May 29	30	31	Jun 1 3:00pm Weekly Time Approval 5:00pm Weekly RAP Approval	2 Weekly Payroll Processed 4:00pm Weekly iJANs Due
5	6 Weekly Time Input Begins 5:00pm Semi Time Approval	7 Weekly Pay Day	8 3:00pm Weekly Time Approval 5:00pm Weekly RAP Approval	9 Weekly Payroll Processed 4:00pm Semi iJANs Due 4:00pm Weekly iJANs Due
12 5:00pm Semi Rap Approval	13 Semi Payroll Processed Weekly Time Input Begins	14 Weekly Pay Day	15 Semi Pay Day Semi Time Input Begins 3:00pm Weekly Time Approval 5:00pm Weekly RAP Approval	16 Weekly Payroll Processed 4:00pm Weekly iJANs Due
19	20 Weekly Time Input Begins	21 Weekly Pay Day 5:00pm Semi Time Approval	22 3:00pm Weekly Time Approval 5:00pm Weekly RAP Approval	23 Weekly Payroll Processed 4:00pm Weekly iJANs Due
26 4:00pm Semi iJANs Due	27 Weekly Time Input Begins 5:00pm Semi Rap Approval	28 Semi Payroll Processed Weekly Pay Day	29 3:00pm Weekly Time Approval 5:00pm Weekly RAP Approval	30 Semi Pay Day Semi Time Input Begins Weekly Payroll Processed 10:00am Weekly iJANs Due